



MINUTES OF THE SPECIAL MEETING OF THE BOARD
OF DIRECTORS

OF THE

STERLING RANCH COLORADO METROPOLITAN
DISTRICT NO. 2

Held: Monday, June 6, 2022, at 4:00 pm at The Overlook, 7853
Piney River Ave, Littleton, CO 80125.

The special meeting of the Board of Directors of the Sterling Ranch Colorado Metropolitan District No. 2 was called and held as shown above in accordance with the statutes of the State of Colorado. The following Directors having confirmed their qualifications to serve on the Board, were in attendance:

Alexander Taylor
Janeen Ana McDonald
Joey Halligan
Marissa Goldberg

Absent: Samuel G. Johnson; all director absences are deemed excused unless otherwise specified.

Also in attendance were:

Denise Hogenes, CAB and District No. 2 General Manager
Cameron Richards, CAB and District No. 2 General Counsel

Call to Order

Ms. Hogenes noted that a quorum of the Board was in attendance and the Directors confirmed their continuing qualification to serve on the Board. The meeting was called to order at 4:07 pm.

Disclosure Matters

Mr. Richards advised the Board that pursuant to Colorado law certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board reviewed the agenda for the meeting, following which each Board member disclosed their conflicts of interest, stating the fact and summary nature of any matters, as required under Colorado law, to permit

official action to be taken at the meeting. The Board determined that the participation of the members in attendance was necessary to obtain a quorum or otherwise enable to Board to act. Mr. Richards reported that disclosures of potential conflicts of interest for the directors had been filed with the Secretary of State's office at least 72 hours prior to this meeting. No additional conflicts were disclosed at this time.

Pledge of Allegiance

Ms. Hogenes led the meeting in the Pledge of Allegiance.

Public Comment

Ms. Hogenes opened the public comment period. No public comment was offered at this time. Director Collins closed public comment.

Administrative Matters

Agenda

The Board reviewed the agenda. The Board approved the agenda as amended upon motion made, second and by unanimous vote.

Approval of Minutes

The minutes of the March 10, 2022, special meeting were presented for review. Upon motion, second, and by unanimous vote, the March 10, 2022, minutes were approved as presented.

Board Composition

Acknowledgment of Resignation of Director Halligan

Ms. Hogenes reported she has received a letter of resignation from Director Halligan effective June 19, 2022. Director Halligan is moving out of the District and will no longer be eligible to serve on the Board. Ms. Hogenes thanked Director Halligan for his service on both the District Board and the Board of the CAB.

Discussion Regarding Board Vacancy

The Board reviewed and discussed filling the vacancy created by Director Halligan's resignation and potential candidates. The Board considered leaving the spot open and reviewed other candidates who had recently ran for election. Any appointee would run for a new, four year, term in May of 2023.

Director Goldberg is concerned that with appointing a new individual, they wouldn't have time to get up to speed before the next election.

STERLING RANCH

COMMUNITY AUTHORITY BOARD

The Board requested Staff reach out to former directors who are also residents to see if they were interested in serving for the one-year term and will reconsider this at a later date. Staff will update the Board at the next meeting.

Appointments

Ms. Hogenes reviewed the positions and duties of each Board position with the Board. Following discussion, the Board approved the following upon motion, second and by unanimous vote:

CAB Representative: Alexander Taylor;
CAB Alternate: Samuel Johnson;
President/Chair: Janeen Ana McDonald;
Vice President/Assistant Secretary: Marissa Goldberg;
Treasurer/Secretary: Alexander Taylor; and
Assistant Secretary: Samuel Johnson;
Recording Secretary: Kaylin Hicks

Board Meeting Format & Schedule

The Board reviewed the Annual Calendar. Following discussion, the Board set the Regular Meetings for the Second Monday of every month at 5:00 P.M at the Overlook Clubhouse. Following upon motion, second and by unanimous vote the Board directed legal counsel to update the transparency notice accordingly and file with all appropriate parties. The board also discussed having July's meeting on July 1, 2022 at 1:00 pm or July 11, 2022 at 5:00 pm. If the District 221 audit is read for review, the Board will meet on July 1; if not, the meeting will be held on July 11.

Board Member Email Address Use

Mr. Richards reviewed some of the laws governing email use for District business and Colorado's Open Records Act. All Directors have the option to have and use a Sterling Ranch provided email address for official correspondence. Following discussion, the Board approved all Board members to utilize a Sterling Ranch email upon motion, second and by unanimous vote.

Other Business

There was no other business brought before the Board at this time.



Adjournment

There being no further business to come before the Board, upon motion made, second and by unanimous vote, the meeting was adjourned at 5:02 pm.

Kaylin Hicks

Secretary for the Meeting